

CONCORDIA UNIVERSITY
MINUTES OF THE OPEN SESSION
OF THE MEETING OF THE BOARD OF GOVERNORS

Held on Wednesday, 16 February 2000, immediately following the Closed Session,
in Room GM 407-1, SGW Campus

Attendance

Present: Mrs. Lillian Vineberg, *Chair*, Dr. Steven Appelbaum, Ms. Barbara Barclay, Ms. Joanne Beaudoin, Mr. Deepak Boojhawon, Dr. William Byers, Mr. Charles Cavell, Dr. June Chaikelson, Me Rita de Santis, Mrs. Marianne Donaldson, Dr. Terrill Fancott, Ms. Nicole Fauré, Mr. Leo Goldfarb, Mr. Peter Howlett, Mr. Martin Kapustianyk, Ms. Christine Lengvari, Dr. Frederick Lowy, *Rector and Vice-Chancellor*, Sister Eileen McIlwaine Ph.D, Mr. John Parisella, *Vice-Chair*, Mr. Chris Piché, Mr. Richard Renaud, *Vice-Chair*, Mrs. Miriam Roland, Dr. Elizabeth Saccá, Ms. Sabrina Stea, Mr. Jonathan Wener

Officers of the University: Prof. Marcel Danis, Mr. Larry English, Dr. Jack Lightstone

Observer: Me Pierre Frégeau

Absent: Dr. Francesco Bellini, Mr. Alain Benedetti, Mr. Alex Carpini, Dr. Leonard Ellen, Mr. Charles Emond, Mr. Ned Goodman, Mr. Rob Green, Mr. George Hanna, Mr. Paul Ivanier, Dr. Christine Jourdan, Mr. Paul Kefalas, Mr. Ronald Lawless, Mrs. Hazel Mah, Mr. Jacques Ménard, Mr. Eric Molson, *Chancellor*, Mrs. Marianna Simeone

Guests: Dr. Nabil Esmail, *Dean, Faculty of Engineering and Computer Science*; Mr. Garry Milton, *Executive Director of the Rector's Cabinet*

DOCUMENTS CONSIDERED AND ATTACHED TO THESE MINUTES

BG-2000-2-D3	Proposed Concordia University Space Master Plan
BG-2000-2-D4	Supporting documents proposing members to the Advisory Search Committee for a Vice-Rector, Institutional Relations, and Secretary-General
BG-2000-2-D5	Electoral College nomination of a member of the Employee Benefits Committee
BG-2000-2-D6	Proposed mandate and description of the Employee Benefits Committee

1. **Call to Order**

The Open Session was called to order at 9:00 a.m.

1.1 Chair's remarks

Mrs. Vineberg reported that, in Closed Session, the Board had approved the recommendation of the Advisory Search Committee for Vice-Rector, Services and that Mr. Michael Di Grappa had been appointed as Vice-Rector, Services for a term beginning on 16 March 2000 and ending on 31 May 2005.

On behalf of the Board of Governors, Mrs. Vineberg expressed gratitude to Mr. Emond for his enthusiastic and dedicated service to the University during his tenure as Vice-Rector, Services. There was unanimous support for the sentiment and the Secretary was asked to communicate this message to Mr. Emond.

1.2 Approval of the Agenda

Mrs. Vineberg suggested the Agenda be modified to add item "6a. Approval of Long-Term Space Plan". The agenda was approved as modified.

1.3 Approval of the Minutes of the Open Session of the previous meeting (19 January 2000)

Upon motion duly moved and seconded (Chaikelson, Sacca), it was unanimously RESOLVED:

R2000-8 *THAT the Minutes of the Open Session of the previous regular meeting of the Board, held on 19 January 2000, be approved.*

2. Business arising from the Minutes

There was no business arising from the Minutes.

3. Presentation by Dr. Nabil Esmail, Dean, Faculty of Engineering and Computer Science

Dean Esmail presented a report that provided a snapshot of the Faculty. He presented graphical representations of a variety of statistics concerning the Faculty (number of FTE's, number of professors, research areas and budget matters). The Dean focussed particularly on the Faculty's growth in the teaching of software engineering.

Dean Esmail emphasized that over the last several years, 80% of the increase in full-time equivalent (FTE) enrolments at the University had come from the Faculty of Engineering and Computer Science. He indicated that the Faculty's resources, both financial and physical, were under severe pressure and that it was imperative that the Faculty have a new building as soon as possible.

4. Election of the membership of the Advisory Search Committee for a Vice-Rector, Institutional Relations and Secretary-General

Upon motion duly moved and seconded (Lowy, Fancott), it was unanimously RESOLVED:

R2000-9 *WHEREAS, in accordance with the Rules and Procedures for Advisory Search Committees approved by the Board of Governors on 16 March 1994 and revised on 17 March 1999, the composition of the Advisory Search Committee for the position "Vice-*

Rector, Institutional Relations, and Secretary-General” was established on 19 January 2000;

BE IT RESOLVED

THAT the following persons be elected as members of the Advisory Search Committee for a Vice-Rector, Institutional Relations and Secretary-General:

Dr. Frederick Lowy, Rector and Vice-Chancellor, as Chair;

Mr. Ronald Lawless and Mr. John Parisella, Board members representing the community-at-large, recommended by the Executive Committee of the Board;

Dr. Jack Lightstone, Provost and Vice-Rector, Research, a representative of the senior management recommended by the Executive Committee of the Board;

Dr. Morton Stelcner, a full-time faculty member elected by the Faculty of Arts and Science

Dr. J.L. Tomberlin, a full-time faculty member elected by the Faculty of Commerce and Administration

Prof. Maria Peluso, a regular member of the part-time faculty, elected by the part-time faculty;

Ms. Suzanne Downs, a member of the administrative and support staff from a unit reporting to the Vice-Rector, Institutional Relations and Secretary-General, nominated in conformity with the Electoral College policy;

Mr. Rob Green, an undergraduate student and Mr. Richard Bisailon, a graduate student, nominated by their respective student associations;

THAT, once the Advisory Search Committee has begun its work, the Chair of the Committee report progress to the Board every month; and

THAT the Chair of the Committee be authorized to accept the nominations of the remaining Committee members, said nominations to be ratified by the Board

THAT the Chair of the Board be authorized to appoint a replacement for any member who may resign, such appointment to be made in consultation with the constituency of the member who has resigned.

5. Election of a member of the Employee Benefits Committee

Upon motion duly moved and seconded (Beaudoin, Renaud), it was unanimously RESOLVED:

- R2000-10 *THAT, on the recommendation of the Electoral College, Mr. Jim Poulin be elected a member of the Employee Benefits Committee for the period beginning immediately and ending on 31 December 2001.*

6. Approval of a revised mandate for the Employee Benefits Committee

Dr. Lowy introduced the item and, in response to a question, invited Me Freedman to provide a brief summary of the proposed changes.

A Governor noticed a minor omission in the description of the composition of the Committee, outlined in Document BG-2000-2-D6, and Dr. Lowy agreed to modify the proposed resolution accordingly. As such, the phrase, *"One member who is a member of the Pension Plan representing the non-active Pension Plan members nominated by such members and appointed by the Board"*, would be replaced with *"One member, as well as one alternate member, who are members of the Pension Plan representing the non-active Pension Plan members nominated by such members and appointed by the Board."*

Upon motion duly moved and seconded (Lowy, Chaikelson), it was unanimously RESOLVED:

R2000-11 *THAT the mandate and description of the Employee Benefits Committee be adopted as set out in Board Document BG-2000-2-D6, as modified.*

6a. Approval of Long-Term Space Plan

Dr. Lowy invited Mr. Garry Milton, Executive Director of the Rector's Cabinet, to present Document BG-2000-2-D3.

With the aid of overhead slides, Mr. Milton presented the contents of the long-term space plan outlining the existing configuration of the University as well as the proposed configuration. The plan calls for the construction of two new buildings on the downtown campus as well as three new buildings on the Loyola Campus.

As well, he explained the future occupancy plans of the various University properties and invited Governors to consult Document BG-2000-2-D3 for more detailed information.

Given the lateness of the hour, Governors expressed their concern about adopting the long-term space plan without appropriate opportunity to further discuss the issue. There was a consensus that the decision as to whether to approve the plan would be tabled until the March meeting of the Board.

Dr. Lightstone indicated that even in the absence of formal Board approval, he would ask that the administration be permitted to continue its discussions with the various governmental authorities concerning the plan so as not to lose a month in the process. There were no objections to this proposal.

Discussion ensued as to the appropriate forum for further analysis of the plan before the next meeting of the Board.

7. Report of the Standing Committees

7.1 Pension Committee

In the absence of Mr. Lawless, Mrs. Vineberg gave a brief report indicating that the

Committee had heard a report from two of the portfolio managers and their funds were experiencing good returns.

7.2 Communications Committee

Mr. Parisella reported that the overall picture was very encouraging and that the Committee had heard a report from Ms. Maria Paradiso, Executive Director of Communications, concerning the importance of an integrated and consistent approach in communications. He praised the quality of the staff working in the communications area and was looking forward to only positive outcomes in the future.

8. Report of the Rector

Given the lateness of the hour, the Rector waived his report.

9. Reports of the Vice-Rectors

9.1 Given the lateness of the hour, the Provost and Vice-Rector, Research, Jack Lightstone waived his report.

9.2 Given the absence of the Vice-Rector, Services, Charles Emond's report was waived.

9.3 Given the lateness of the hour, the Vice-Rector, Institutional Relations, and Secretary-General Marcel Danis waived his report.

9.4 Given the lateness of the hour, the Chief Financial Officer Larry English waived his report.

10. Correspondence

There was no correspondence.

11. Any other business

There was no other business.

12. Date of next meeting

The Chair announced that the next regular meeting of the Board of Governors would be held at 8:00 a.m., on Wednesday, 15 March 2000, in Room GM 407-1, on the SGW Campus.

13. Adjournment

The meeting was adjourned at 10:45 a.m.

Submitted by Bram Freedman, Acting Secretary of the Board of Governors, for approval by the Board at its meeting of 15 March 2000

